



MLS# _____

Office ID* _____ Agent ID* _____ Co-Agent ID _____

Property Subtype
Primary _____ Secondary _____ Other _____

Area* _____ County* _____ Tax ID _____

Street# _____ Direction _____ Street Name _____ Suffix _____ Post ID _____ Unit# _____

City* _____ Zip _____ Cross Street _____ Map Book* _____ Map Pg* _____

Listing Price* _____ Map Coordinates Top* _____ Side* _____

Agreement Type* _____

Public Viewable Y N

Show Address to Public Y N

Primary Picture Provided By _____

PhotoInstructions Inst Take Don't Take

Commission to S.O. _____

Variable Rate Comm Y N

Comments _____

Sq Ft. _____ Sq Ft Source A B E S O T

Lot Size _____

Lot Size Source A B E O S T

Yr. Built* _____ Or _____

List Date* _____

Exp Date* _____

Showing Instructions _____

Stories _____

Price Per Sq. Ft \$ _____

To Show* Appt Only Call
List. Off Do Not Contact. Occupant Gate
Pass See Remarks Vacant Appt Only
W/ Occu Drive By Only
Go Direct Key in List Office
Subj. to Inspection

Key Safe* Comm Industrial Lock box
None Other - Call List Office

Marketing Remarks (see attached sheet)

Agent Only Remarks (see attached sheet)

Dir. To Property (see attached sheet)

Have* Automotive Commer/Res
Entertainmnt Related Food Related
Indust/Light Indust/Heavy
Office Medical Mixed Use
Motel/Hotel Retail
Single Purpose Warehouse

Lease Tvde

Percent Lease* Y N Other

Passthru Y N

Min Term _____

Min Term Yr/Mo Year Mo

Possession _____

Property Features _____

Type of Business _____

Total Sq Ft Available _____

Tenant Pays Ada Upgrades Electric
Air Cond. Maint Enviro Phase 1 Sty
Exterior Maint Gardener Interior
Maint. Merch Assn Propt Mgmnt Fee
Siesmic Retrofit Special Insurance
Trash Other Gas Insurance
Janitorial Park Lot Maint Roof
Maint Sign Maint Taxes Water

Land Dimensions _____

Land Sq Ft* _____

Land Sq Ft Source A B E O S T

Zoning _____

Sewer* Assessments Cesspool In,
Connected & Paid In, Street Paid
Unknown Bonds Connected on
Bond In Street on Bond
Septic Tank

of Units _____

Total Bldg Sq Ft _____

Total Bldg Sq Source A B E O S T

Total Leasable Sqft _____

Leaseable Sqft Src A B E O S T L/L/O

of Bldgs# _____

Yr Reburshised _____

Construction Block Frame & Stucco
Tilt Up Brick Metal Other

Roof* Asphalt Shingle Metal
Shingle- Wood Other
Composition Rock/Stone Tile

Roof Age _____

Water Source District Private
Well Other

Fire Sprinklers Y N

Special Study Y N

Flood Zone Y N

Seismic Hazard Y N

Parking Spaces # _____

Parking Type _____

Parking Ratio _____ %

Plant Sq Ft _____

Plant
Heating/Cooling _____

Amps _____ Volts _____

Phase _____

of Docks # of Wells

Num Grnd Level _____

Toilet Men # Toilet Women

Num Toilets Men _____

Num Toilets Women _____

Skylights Y N Foil Y N

Fenced Sq Ft _____

Min. Clearance Ht _____ Span _____

Storage Tank(s) _____

Overhead Crane Y N

Rail Y N

Office Sq Ft _____

of Offices _____

of Office Restrms _____

CommInd Lease pg.2
 Handicapped Restrmt _____
 Common Restrmt _____
 Air Conditioning Type _____
 Indrl. Heat Type _____
 Floors (Types) _____
 Window Coverings Y N
 Elevator Y N Signage Y N
 Total Ofc Sq Ft _____
 # of Offices _____
 Location Type _____ Loc W/in Bldg _____
 Heat Source _____
 A/C Source _____
 Floors Type(s)

Window Coverings Y N
 Elevator Y N Signage Y N
 # Restrmts _____
 #Handicap Restrmts _____
 #Common Restrmt _____
 Janitorial Y N
 Day/Wk _____
 Total Sq Ft _____
 Office Sq Ft _____
 Location Type _____
 Loc W/in Bldg _____
 Type of Retail _____
 Min Ceiling Ht _____
 Restricted Uses Y N Storage Y N
 Current Use _____
 Permit Y N

Improvements (Type) _____
 Traffic Count Avail Y N
 Anchor Tenant Y N
 Anchor Desc. _____
 Public Trans Y N
 A/C (Type) _____
 Heat (Type) _____
 Floor Type _____
 Window Coverings Y N
 Elevator Y N Signage Y N
 Total Restrmts _____
 Handicap Rstrmt _____
 Common Restrmt _____

******Marketing Remarks 1000 Words Max.--Please Type or Print Neatly******

*******Agent Only Remarks 500 Words Max - Please Type or Print Neatly*******

*******Directions to Property 250 Words Max. - Please Type or Print Neatly*******

The information contained above is furnished for the sole benefit of Participants in a Multiple Listing Service. All information is intended as representative but is not guaranteed to be accurate.

Signature _____ Date _____ Signature _____ Date _____